

- Q 1. What employees are able to access their EyeMed member portal via the Single Sign-On access?
- **A 1.** State of Delaware employees enrolled as the subscriber (contract holder) can access their EyeMed benefit information via Employee Self-Service (ESS).
- Q 2. I am a member but not the contract holder. How can I access my EyeMed account information?
- **A 2.** Members who are enrolled as a spouse or adult dependent of the subscriber may access their EyeMed account information by selecting "Access my Account Online" located on the <u>Statewide Benefits</u> <u>Office (SBO) Vision Plan website</u> and follow the steps for registering. All State of Delaware registered members may also obtain benefit information via the EyeMed mobile app. <u>Click here</u> to download the mobile app.
- Q 3. Why is this added service being provided to the State's employees?
- **A 3.** To make the process of managing your benefits as easy as possible.
- Q 4. Do I need to be registered with EyeMed in order to view my benefits via ESS?
- **A 4.** No. When you sign in via ESS you will be able to access your EyeMed member benefit page whether or not you have previously registered for EyeMed's member portal access.
- **Q 5.** I'm an active employee and EyeMed subscriber, what do I need to do to access my EyeMed member benefit page via Single Sign-On?
- **A 5.** Once you log into your <u>Employee Self-Service</u> account, it's as easy as 1, 2, 3:
 - 1. Select "Benefits"
 - Select "Benefits Website"
 - 3. Select "EyeMed Vision"
- Q 6. What will I be able to view with this EyeMed access?
- **A 6.** You'll have 24/7 access to the following:
 - View your benefit details
 - Confirm eligibility
 - Print replacement ID cards
 - Locate a provider
 - Schedule appointments online
 - Get special offers
 - Check claim status
 - View health & Wellness information
- **Q 7.** Where should I call if I have additional questions?
- A 7. Employee Self-Service log in questions: PHRST Customer Service 1-866-751-7833

 Navigating through the EyeMed member portal: EyeMed Customer Service 1-855-259-0490

 All other EyeMed Single Sign-On related questions: SBO Customer Service 1-800-489-8933